

## Highlights, RECCo Board Meeting, 5<sup>th</sup> August 2020

### 1. Code Manager Procurement

The PEP has begun its evaluation of the REC Professional Services and REC Technical Services Best and Final Offer (BAFO) submissions, with contract finalisation due to take place across August and September. The project remains on track for contracts to be awarded for all three Code Manager Services (REC Performance Assurance, REC Professional Services and REC Technical Services) in September. Following award, the selected service providers will commence Mobilisation activities to ensure service readiness for Retail Code Consolidation go-live in September 2021.

### 2. Code Manager Mobilisation

RECCo continues to progress with Pre-mobilisation planning activities in parallel with the Code Manager Procurement timeline. The Pre-mobilisation activities are focused on RECCo readiness with excellent progress being made.

As part of the Pre-Mobilisation Phase, RECCo is developing an Approvals Framework to ensure that processes are in place for RECCo to sign off milestones and products delivered during the Mobilisation Delivery Phase. The RECCo Board approved the first stage of the Approvals Framework at its meeting on the 5<sup>th</sup> of August and supported further development; an update will be provided at the September Board.

The inaugural MSMG meeting was held on the 21<sup>st</sup> of July 2020. The meeting focused on RECCo readiness and was collaborative and productive. Key topics were discussed with actions taken to develop a Product Catalogue of the deliverables expected through the Mobilisation Delivery Phase and to document the Mobilisation Programme's Critical Success Factors.

### 3. Transition Plan

The RECCo Transition Plan covers the provision of information and assets from existing codes and agreements to the REC Code Manager service providers to allow them to perform their functions, contracting for the provision of REC Services and other transition issues such as planning for the smooth hand-over of inflight processes to the REC governance arrangements. Requests have been sent to MRA, SPAA, SMICOP, MOCOPA, ASCOP and GDAA Code bodies for information and asset catalogues. Requests to other code bodies will follow shortly. Catalogues showing the information and assets held are now being provided to RECCo. The next step is to triage the catalogues and for requests to be sent by RECCo to code bodies to provide the required information.

The RECCo Board set out its view that it would be beneficial for intangible assets such as website domain names, trademarks and so on, currently held by the various Codes and Agreements that are closing, to be transferred to RECCo. This would mean that their use was controlled in the future and industry had an opportunity to get value from its historic investment. The RECCo Board also noted that the REC Technical Services (RTS) provider would consider how information held on existing

websites could continue to be accessed after they closed, as part of the development of a wider REC Digitalisation Strategy.

RECCo has participated in three operational level RTSG meetings over the last month. Meetings are useful in examining cross-cutting Code issues. The RECCo Board nominated two of its Directorsm Alex Travell and Steve Mulinganie, to represent RECCo at the monthly Board level RTSG, with the first meeting expected during August.

#### **4. Financial Management**

2020 Annual General Meeting: The 1st RECCo AGM was held on 5th August 2020; the 2019/20 Financial Statements and the re-appoint of Menzies LLP as the company auditors for the 2020/21 financial year were unanimously approved by shareholders.

In his concluding remarks, the Chair highlighted the significant areas of progress over the past year and thanked the current Board Directors, The RECCo team, and the Procurement Evaluation Panel for all their hard work under very difficult circumstances. The full text of the Chairman's remarks is published separately on the RECCo website.

Financial Management: The RECCo Board continually assesses the resources required by the company to deliver its core operational requirements and critical projects. The Board adopts an agile and proactive approach to financial management allowing it to deliver on its commitment made in the 2020/21 budget approval process to minimise, wherever possible, the financial impact on REC funding parties. Reflecting this approach the costs incurred year-to-date against budget have been below expectations and this has been reflected in the invoiced values to REC Parties in both April and July. In addition, in July, RECCo returned a rebate for the 2019/20 financial year of ~£1.4m as an offset against its invoices.

*August 2020*