

Meeting notes & actions.

Discussion points.

1. Presentation from Andrew Wallace, RECCo

- Refer to slides 6-12 of the meeting slide pack for full details.
- The aims of the session were to:
 - Set out transitional governance arrangements for maintain accessing ECOES from 1 September 2021
 - Describe the engagement underway to secure access for existing ECOES Users
 - What is different under the REC?
 - New ECOES users and additional access rights
- It was noted that the Terms of Access to ECOES have been set by Ofgem and are not negotiable.
- Letters have recently been issued to all impacted parties, with early action required.
- **Action:** *Forum members are invited to raise any post-meeting questions or queries to the following email address: enquiries@recmanager.co.uk*

2. Testing Arrangements (Risk 001)

- See slides 19-20.
- Based upon the assumptions that:
 - It will not be possible to include any PCW-Supplier process testing within formal testing arrangements;
 - The considerable challenges associated with establishing and funding separate testing arrangements, and associated governance, from scratch;
 - That there would ultimately be no mandatory requirement for any PCW or Supplier to subsequently adhere to any ad-hoc arrangements established.
- There was Forum consensus of the following proposal.
 - *‘Forum members agree that, in addition to the E2E Testing being delivered by the switching programme, it is also important to test the PCW-Supplier processes that occur prior to a switch request being submitted to the CSS. In the absence of any established mechanism to deliver such testing and being cognisant of the differing processes that are currently utilised by PCW’s and Suppliers, governed by myriad bi-lateral commercial agreements, there is a consensus that individual parties are best placed to decide (in partnership with their commercial partners) what elements of the process to test, how best to execute these tests and the most appropriate time to conduct them ahead of go-live.’*
- **Action:** *Forum members to provide views to the Chair on whether it would (or not) be helpful for the Switching Programme to capture any voluntary testing activity being undertaken at the programme heads towards go-live, as part of the Business Readiness assessment and assurance activity. **Please note: a zero response will be inferred as there being no concern with the programme potentially including questioning on this within future Business Readiness assessment activity.***

- Ovo advised the group that the switching programme Data Working Group discussed a number of REL Use Cases at their latest session on 20 July.
- It was agreed that it would be helpful to receive any output from these discussions and to ensure that the Use Cases are also referenced at the future REL follow-up session(s) (for Suppliers & PCWs) currently being organised by DCC/Ofgem.
- **Action:** *The Chair to liaise with Keith Foster (DCC) to ensure this is considered at the forthcoming session(s).*
- **Action:** *The Chair to circulate the REL Use Case slides to the forum for information.*
- Discussion on this topic is now concluded.

Other discussion items.

3. Topics Concluded

- It was noted that the ‘Topics Concluded’ slides have been updated, with a further six topic areas now deemed as being complete.
- **Action:** *Forum members are requested to review these (slides 14-17) and advise the Chair of any queries/questions.*

4. One Fail All Fail (OFAF)

- **Action:** *The Chair agreed to circulate a slide pack that was recently presented by Ofgem to the Regulatory Design User Group on this topic, for information.*

5. Auto-Switching

- The Chair confirmed that the RECCo Board have agreed to sponsor a separate session to discuss this topic.
- Preparatory work for this session will progress during August, with a view to holding the session in September.
- The Chair reminded forum members of Action: MF1-25 (from the main forum meeting on 16 June) – see the Action Log within the slide pack. Comments in response to this action would be appreciated.

6. AOB

- **Plain Numbers Project** – this was not discussed at the meeting, but please refer to slide 51 of the slide pack.
- This is simply for forum member information only.